

Dear Colleague

If you are busy with your training in Sensory Integration you will know that we work within a time frame of **five years** in which to complete your training. This is from the time you commence with the theory course (SASIC1)(year 1) until the completion of the fidelity measure after the treatment course (SASIC4)(year 5) Under exceptional circumstances, you may request and motivate for an extension. There is a procedure to follow:

- Please contact Aletta at the OT office for the application form for extension.
- Complete this, motivating clearly why you are unable to complete in the five year time frame, and return it to the OT office (Aletta) . ,
- She will forward it to the relevant persons on the Board, who will evaluate the request against a set policy, and inform her of the outcome. .
- The decision will be communicated to the applicant through Aletta.
- An administration fee of R300 is payable on requesting an extension (as from 1 July 2016). You will be invoiced for this on application.
- Please note that requested extensions are not automatically granted, and requests are not taken lightly. Good luck with the road forward.

Kind regards
SAISI Board